**N.K./L.I.T. Adult and/or Teen Leadership Job Descriptions**

One of the most important factors for the success of the N.K./L.I.T. ministries is recruiting adult and/or teen leaders who are genuinely devoted to the Lord in their personal spiritual life, who have a clear calling from the Lord to work with children and a love for those children, and who are committed to the various responsibilities of their leadership position.

**Leadership Job Responsibilities**

The **N.K./L.I.T. Director** is responsible for the following:

* fully surrendered to the Lordship of Christ in their lives
* striving to fulfill the mission and purpose of L.I.T.
* enlisting all leaders
* supervising the Ministry Team Leader, Disciple Group Team Leader, and the Secretary
* offering spiritual encouragement to all leaders
* will participate in the on-going teaching and training of leadership
* reporting to the responsible church leader or supervisor

The **N.K./L.I.T. Secretary** is responsible for the following:

* fully surrendered to the Lordship of Christ in their lives
* striving to fulfill the mission and purpose of L.I.T
* keeping weekly records of N.K./L.I.T. attendance and special reports
* setting up the monthly N.K./L.I.T. schedule and giving it to the children
* preparing a monthly calendar of all N.K./L.I.T. activities and sending it to parents
* reporting to the N.K./L.I.T. Director

The **N.K./L.I.T. Director** **of** **Ministry Team Leaders** is responsible for the following:

* fully surrendered to the Lordship of Christ in their lives
* striving to fulfill the mission and purpose of L.I.T
* overseeing Ministry Leaders
* working with Ministry Leaders to develop a schedule for their N.K.s/L.I.T.s
* offering encouragement, advice, and direction to Ministry Leaders
* holding Ministry Leaders accountable to do daily quiet times
* meeting weekly with Ministry Leaders for planning and prayer
* reporting to the N.K./L.I.T. Director

The **N.K./L.I.T. Ministry Team Leaders** are responsible for the following:

* fully surrendered to the Lordship of Christ in their lives
* striving to fulfill the mission and purpose of L.I.T
* overseeing a ministry team of N.K.s/L.I.T.s
* developing lesson plans for training their team in a particular type of ministry (i.e., puppets, praise team, tech, balloon twisting, drama, etc.)
* working with the children on their team to develop a schedule
* contacting the N.K.s/L.I.T.s on their team on a regular basis
* reporting to the Director of Ministry Team Leaders

The **N.K./L.I.T. Director of Disciple Group Leaders** will be responsible for the following:

* fully surrendered to the Lordship of Christ in their lives
* striving to fulfill the mission and purpose of L.I.T
* overseeing and training Disciple GroupLeaders
* offering encouragement, advice, and direction to Disciple GroupLeaders
* holding Disciple GroupLeaders accountable to do daily quiet times
* meeting weekly with Disciple GroupLeaders for planning and prayer
* dealing with discipline problems, if they arise, with individual N.K.s/L.I.T.s and those who are not doing their daily quiet times
* reporting to the N.K./L.I.T. Director

The **N.K./L.I.T. Disciple Group Leaders** are responsible for the following:

* fully surrendered to the Lordship of Christ in their lives
* striving to fulfill the mission and purpose of L.I.T
* leading a small group of N.K.s/L.I.T.s in weekly Bible study
* discussing the daily devotionals completed by the children during the week
* holding the N.K.s/L.I.T.s in their group accountable for memorizing their weekly verses and doing their daily devotionals
* praying with and for the children in their group
* contacting the N.K.s/L.I.T.s in their group each week and encouraging them
* reporting to the Director of Disciple Group Leaders